



Cadet Records Manager for JROTC – Version 3 Order Form

School Name: _____

Mailing Address: _____

Contact Person: _____

Telephone: _____

Email: _____

COST

USMC CRM Version 3.0 (3-year license retail price) \$495.00

Payment Information:

Credit Card Type: ___ Visa ___ MasterCard ___ Discover ___ American Express

Card Number: _____

Expiration Date: _____ Security Code _____

Cardholder Name: _____

Billing Address: _____

Cardholder Signature: _____

FAX ORDER TO 561-290-1628

Instructions for Current Version 2.2 Users Conversion of Your Database Files

If you have data in your version 2.2 to preserve, we must extract that data from your existing database to load into the new database structure required for version 3. To do so, we need to have a backup copy of your current database. Once you have sent this to us, do not do any additional updating to your database, as that work will be lost when the new version is installed.

Please follow these steps to prepare for the upgrade:

1. Complete the order form and fax it to us at 561-290-1628.
2. Complete any necessary data input into CRM and print reports, and then freeze all activity in CRM until the new version is received and installed.
3. Use the CRM Database Backup & Restore program to make a complete backup of your databases in CRM. The backup files should be copied to a different location than your CRM 2000 folder.
4. Attach the zip file and the BKinf.dat file created by the backup process to an email and send it to us at support@mega-data.com. Be sure to include your contact information and school name. Please include a phone number that we can use if we encounter any special issues when converting your data.

We will convert your current database to the new format, and create an installation package that includes your converted database, along with complete instructions for installation. Please note that it normally takes a few days to complete the conversion and make the installation package available to you for download, depending on our current workload.

If you have any questions or concerns, please contact us by email at support@mega-data.com or by phone at 561-798-3940.